

# COOMB BRIGGS PRIMARY SCHOOL



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Headteacher: Helen Redmond BA Hons QTS

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10<sup>th</sup> September 2019

Dear Parent/Carer

## **Reception, Year 1 and 2**

If someone other than yourself is picking your child up, then please let the office know. You will be asked to provide a password on the day, it can be anything, but the person collecting your child will also need to give us the same password.

These steps are being taken in order to make sure all of our children are kept safe. We appreciate your co-operation.

As always, if you have any concerns or queries please do not hesitate to contact me and I will do my best to sort it out. After all, if there is an issue and we don't know about, we can't help to make things better.

Your truly

Mrs Helen Redmond  
Headteacher

