

COOMB BRIGGS PRIMARY SCHOOL



Royal Drive, Immingham, N.E. Lincolnshire DN40 2DY

Headteacher : Jayne Day B.Ed Hons

Tel: 01469 572584

Website: www.coombbriggsprimary.co.uk

24th November 2017

Dear Parents/Carers

Coomb Briggs Primary School Governing Body **Expressions of interest - 2 Parent Governor Vacancies**

As you may be aware, all schools have a Governing Board that supports the work of the school. At Coomb Briggs we have an active governing body that offers both effective support and challenge to the school, in order to drive improvement in the outcomes of our pupils; your children.

The core function of the governing body is to:

- Ensure clarity of vision, ethos and strategic direction
- Holding the headteacher to account for the educational performance of the school and its pupils, and the performance management of staff; and
- Overseeing the financial performance of the school and making sure its money is well spent.

To enable governors to carry out their function the governing body must meet at least once every term but, as much of the work is undertaken through committees, there is an expectation that governors will sit on various committees. These committees also meet at least once a term and may meet more frequently, if the needs arise.

To enable the governing body to carry out its duties certain skills are required on the governing board. Every governor does not need to have specialist skills, but to have a particular interest in an aspect of school management that they wish to develop. Support and training will be given.

In order to keep updated with new initiatives and legal requirements governors may be approached to attend training/meetings, as required, from time to time.

Confidentiality is paramount to the position of parent-governor.



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As Safeguarding is a high priority, all governors are required to be subject of a Disclosure and Barring Service (DBS) check on appointment.

As each governor serves for a set term of office (normally 4 years) we are now at the point when we need to hold elections to fill a vacant post. Parent governors are elected by the parents of the pupils at the school.

If you feel you would have the commitment to support the work of the school and would like to be considered for election please complete and return the attached expression of interest form by Monday 4th December 2017 marked FAO Mrs Crosby. If you would like to speak to someone to discover more about the work of the governing body please feel free to contact the school who will arrange for you to speak to myself or to the Chair of Governors.

If we only receive 2 nominations for appointment of parent governor, these applications will be counted as duly elected to the post. If there are more than 2 nominations, then an election will be held.

This is an opportunity for you, as parents, to play an important role in helping to shape the future of the school and its pupils and it is hoped that you will support the work we do.

Yours sincerely

Mrs Valerie Crosby

Chair of Governors

Headteacher
Jayne Day



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CONFIDENTIAL

POSITION OF PARENT GOVERNOR OF COOMB BRIGGS PRIMARY SCHOOL EXPRESSION OF INTEREST

NAME:

Short statement of background and reason for the interest

Signed:

